

## 1. COURSE

FG101. Communication (Mandatory)

## 2. GENERAL INFORMATION

2.1 Credits	: 3
2.2 Theory Hours	: 2 (Weekly)
2.3 Practice Hours	: -
2.4 Duration of the period	: 16 weeks
2.5 Type of course	: Mandatory
2.6 Modality	: Face to face
2.7 Prerequisites	: None

## 3. PROFESSORS

Meetings after coordination with the professor

## 4. INTRODUCTION TO THE COURSE

To achieve an effective communication in the personal and professional field, The adequate handling of the language in oral and written form is a priority. It is therefore justified that the students know, understand and apply the conceptual and operational aspects of their language, for the development of their fundamental communication skills: listening, speaking, reading and writing.

Consequently, the permanent exercise and the contribution of the contribute greatly to academic training and, in the future in the course of their work

## 5. GOALS

- Develop communication skills through the theory and practice of language that help students to overcome the academic demands of the undergraduate program and contribute to their humanistic formation and as human beings.

## 6. COMPETENCES

- n) Apply knowledge of the humanities in their professional work. (**Usage**)
- ñ) Understand that the formation of a good professional is not disconnected or opposed but rather contributes to genuine personal growth. This requires the assimilation of solid values, broad spiritual horizons and a deep vision of the cultural environment. (**Usage**)

## 7. SPECIFIC COMPETENCES

- fl) Clearly transmit technical proposals to audiences in other areas. ( )
- n1) To complement their professional work through a better understanding of other disciplines. ( )

## 8. TOPICS

<b>Unit 1: (16)</b>	
<b>Competences Expected: C17,C20</b>	
<b>Topics</b>	<b>Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• The communication, definition, relevance. Elements. Process. Functions. Classification. Oral and written communication.</li> <li>• The language: definition. Features and functions. Language: levels. System. Rule. Speaks. The linguistic sign: definition, characteristics.</li> <li>• Multilingualism in Peru. Dialect variations in Peru.</li> <li>• The word: definition, classes and structure. The monemas: lexema and morpheme. The morpheme: classes. Etymology.</li> <li>• The Academic Article: Definition, structure, choice of topic, delimitation of the topic.</li> </ul>	<ul style="list-style-type: none"> <li>• Recognize and value communication as a process of understanding and exchanging messages, differentiating its elements, functions and classification [Usage].</li> <li>• Analyze the characteristics, functions and elements of language and language [Usage].</li> <li>• Identify the characteristics of multilingualism in Peru, valuing its idiomatic richness [Usage].</li> <li>• Identify the qualities of the word and its classes [Usage].</li> </ul>
<b>Readings :</b> [Len10]	

<b>Unit 2: (16)</b>	
<b>Competences Expected: C17, C24</b>	
<b>Topics</b>	<b>Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• Paragraph: Main, secondary and global idea.</li> <li>• The text: definition, characteristics. Cohesion and coherence.</li> <li>• Organization of the text: The reference (dejis); Anaphora, cataphora, ellipsis. Logical and textual connectors.</li> <li>• Types of text: descriptive (processes), expository, argumentative.</li> <li>• Functions of elocution in the text: generalization, identification, nominalization, classification, exemplification, definition.</li> <li>• Discontinuous texts: graphs, tables and diagrams.</li> <li>• Search for information. Information sources. References and citations. Record of information: index cards, notes, summaries, etc. Critical apparatus: concept and purpose. APA Standards or other.</li> </ul>	<ul style="list-style-type: none"> <li>• Writing expository texts highlighting the main and secondary idea. [Usage].</li> <li>• Write expository texts with adequate cohesion and coherence, making use of textual references and connectors. [Usage].</li> <li>• Interpreting discontinuous texts, assessing their importance for the understanding of the message. [Usage].</li> </ul>
<b>Readings :</b> [Len10], [Gat07]	

<b>Unit 3: (12)</b>	
<b>Competences Expected: C17</b>	
<b>Topics</b>	<b>Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• Prayer: definition and classes. The enunciative, interrogative, imperative, exclamatory and optional sentence. The proposition and the sentence. The simple and compound sentence. Coordination and subordination. The syntagm: structure and classes: nominal, verbal, adjectival, prepositional, adverbial.</li> <li>• Preparation of a glossary of technical terms, abbreviations and acronyms related to the specialty (permanent activity throughout the semester).</li> <li>• Writing the academic article: Summary, key words, introduction, development, conclusions, bibliographyTechnology (APA standards or other required by the Professional School).</li> </ul>	<ul style="list-style-type: none"> <li>• Recognizing and analyzing sentence structure, assessing its importance and usefulness in writing texts.[Usage].</li> <li>• Register and use specialty-specific terminology. [Usage].</li> </ul>
<b>Readings :</b> [San05]	

<b>Unit 4: (12)</b>	
<b>Competences Expected: C17, C20, C24</b>	
<b>Topics</b>	<b>Learning Outcomes</b>
<ul style="list-style-type: none"> <li>• Writing correspondence: letter - application, report, memorandum, resume.</li> <li>• Oral speech: purposes, parts. Listening: purposes and conditions. Vices of diction: barbarism, solecism, cacophony, redundancy, amphibology, monotony. Prepositional regime.</li> <li>• Group communication Process, dynamics, structure Forms (Techniques): Round table, panel, forum and debate</li> <li>• Final review of the academic article. Presentation and oral presentation of intellectual production works.</li> </ul>	<ul style="list-style-type: none"> <li>• To write academic and functional texts taking into account the different moments of their production, their structure, purpose and formality. [Usage].</li> <li>• Demonstrate skills as a sender or receiver in different communication situations with language correction. [Usage].</li> <li>• Apply the different forms (techniques) of group communication recognizing their importance for problem solving, decision making or discussion. [Usage].</li> </ul>
<b>Readings :</b> [Mar06]	

## 9. WORKPLAN

### 9.1 Methodology

Individual and team participation is encouraged to present their ideas, motivating them with additional points in the different stages of the course evaluation.

### 9.2 Theory Sessions

The theory sessions are held in master classes with activities including active learning and roleplay to allow students to internalize the concepts.

### 9.3 Practical Sessions

The practical sessions are held in class where a series of exercises and/or practical concepts are developed through problem solving, problem solving, specific exercises and/or in application contexts.

## 10. EVALUATION SYSTEM

\*\*\*\*\* EVALUATION MISSING \*\*\*\*\*

## 11. BASIC BIBLIOGRAPHY

- [Gat07] Carlos Gatti Muriel. *Elementos de la gramática española*. Lima, Universidad del Pacífico., 2007.
- [Len10] Real Academia de la Lengua Española. *Nueva gramática de la lengua española, morfología y sintaxis*. Madrid, España: Ed. Espasa, 2010.
- [Mar06] Gonzalo Martin Vivaldi. *Teoría y práctica de la composición y estilo*. Thompson, 2006.
- [San05] J Sanchez Lobato. *Saber Escribir*. España, Instituto Cervantes, 2005.